

MINUTES

Board of Director's Meeting

Wednesday, January 27, 2016

6:30 p.m.



Participants: Dawn, Alex, Colleen, Henry, Dennis.

Regrets: Penny, Daisy

Location: by Conference Call

Documents: shared on Google Drive- Board meetings – January 27 folder

6:30 p.m. – 6:35 p.m. 1.0 Welcome and Opening Comments
Sport Investment review last week. 5 people on the panel. Ram and Lisa were on the phone. Penny and Dawn were there in person. Positive body language from the panel. Should hear back in the next few weeks. Dawn McGuire Reeves

6:35 p.m. – 6:40 p.m. 2.0 Approval of Agenda (Motion) Dawn McGuire Reeves
Motion: Colleen second: Dennis

6:40 p.m. – 6:45 p.m. 3.0 Consent Agenda Items (motion) Dawn McGuire Reeves
3.1 Board Meeting Minutes - Nov 25 2015 - DFA
3.2 Judicial Committee Report
3.5 President's Report
3.6 2016 WCTC Interim Report
3.7 Correspondence
• New Societies Act Letter - Nov 2016
• Lisa Davison Resignation Letter
Note: Lisa wants to stay on the committees
• Leaves us with two open spots (Daisy will take one)
Motion: Alex second: Colleen

6:45 p.m. – 7:00pm. 4.0 Information, Discussion and Decision
4.1 Appointment of Director - Daisy Lee (Motion) Alexandra Emlyn
Motion: Dawn second: Dennis Dennis Brown
4.2 FY 2016-2017 Budget Process
Dennis update:
• Dennis up to date on Treasurers role.
• He has been at the office, has signing authority for cheques.
• Has not reviewed current financial status and cash flow situation yet.

- Plan to start committee meetings in February. Financial reports not on agenda but up to date to Dec 31st.
- Year-end audit June 14 – 29 scheduled.
- Looking in to doing GST return in-house to save some time and money.
- Not recovering PayPal fees currently. We need to review this and change fees to cover this cost for future events.
- New expense reports planned.
- On the American Masters Games committee.
- Working the draw desk at HCC tournament.

Action Item: See if we have enough money to have a short term contract to help with office backlog.

- Budget process starts February 1st.
- F&A meeting on March 24th to review
- Final proposed budget April 20th
- May 4th Board Budget Meeting
- Possible May 24th board meeting.

7:00 p.m. – 7:15 p.m. 5.0 New Business

Dawn McGuire Reeves

3.3 Awards & Recognition Committee Report

- Request for financial assistance for Norm Perry.
- Action item: ED to look in to possible Sport BC money to help with costs for Norms award travel.

3.4 Nominations Committee Report – amended

- New Chair for Nominations Committee: Alex Emlyn. Nominated by Colleen and seconded by Dennis. Action Item: New chair to invite old chair to stay on committee. DONE.
- Who do we need on the committee? Someone who understands fundraising.

7:15 p.m. - 7:20 p.m. 6.0 Board Development

Dawn McGuire Reeves

- Various articles assisting with budget process
- Action Item: Board self-scores on page 2 and 3 of the Gender Equity Self-Assessment Tool. Send to Dawn by Feb 9th.

7:20 p.m. – 7:40p.m. 7.0 In Camera

Dawn McGuire Reeves

- Discussed BBC Staff evaluations and support HR.
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7:45 p.m.

Adjournment:

Dawn McGuire Reeves

Motion: Dennis second: Henry

Next meeting is scheduled for **March 23 2016** at **6:30 p.m.** by conference

Additional Instructions and Information: Proposed Motions

Motion 1

Be it resolved...

"The agenda of January 27, 2016 shall be approved as presented."

Motion 2

Be it resolved...

"To approve the items of the Consent Agenda as listed in the January 27 2016 agenda."

Motion 3

"Be it resolved, to appoint Daisy Lee as a Director the Society in the role as Director at Large effective January 27, 2016 and for the remainder of the 2015-2016 term."