



# MINUTES

**APRIL 1 2015**

**7:00 PM – 8:00 PM**

**CONFERENCE CALL**

<b>MEETING</b>	Board of Directors
<b>CHAIR</b>	Lisa Davison, President
<b>SECRETARY</b>	Norm Parry
<b>MEETING MINUTES</b>	Norm Parry, Secretary
<b>ATTENDEES</b>	Lisa Davison, Dawn McGuire Reeves, Norm Parry, Raymond Wong, Penny Gardner (Staff ex-officio)
<b>REGRETS</b>	Dawn McGuire Reeves
<b>ABSENT</b>	Ayaz Amlani and Alexandra Emlyn

## Agenda Topics

### 7:00 – 7:04 P.M. 1.0 WELCOME & OPENING COMMENTS

**LISA DAVISON**

<b>DISCUSSION</b>	Item 1.0 - Welcome: President, Lisa Davison welcomed everyone to the meeting. Thank you to everybody who has contributed to Badminton BC over the past months.		
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li>The meeting was called to order at 7:00 p.m. PDT.</li> <li>Roll call was taken and quorum was reached.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

### 6:35 – 6:40 P.M. 2.0 APPROVAL OF AGENDA

**LISA DAVISON**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The Chair called for additions to the agenda and any items from the consent items to be moved to new business.</li> </ul>		
	<p><b>MOTION:</b> That the agenda be adopted "   MOVED Dawn McGuire Reeves <b>SECONDED</b> Norm Parry   <b>CARRIED</b></p> <ul style="list-style-type: none"> <li> </li> </ul>		
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li> </li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

### 6:40 – 6:45 P.M. 3.0 CONSENT AGENDA

**LISA DAVISON**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Meeting participants confirmed all items were reviewed.</li> <li>The BCAN Competition Committee meeting minutes showed quorum was not met. Penny will investigate as to why Al Mawani and Toby Ng were not present. Additionally, why the meeting carried on without a quorum.</li> <li>The President called for a motion to approve the consent items</li> </ul>		
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<b>MOTION:</b> "That the consent agenda items are approved as listed in the agenda of April 1, 2015."   MOVED Dawn McGuire Reeves  SECONDED Raymond Wong   <b>CARRIED</b>		
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li>Motion to accept consent agenda items as listed in the agenda.</li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Meeting minutes to be reviewed and updated with any friendly amendments before posting	Norm Parry, Penny Gardner	May 13, 2015
Post and circulate as directed	Tegan Verheul	May 13, 2015

**6:45 – 7:40 P.M.      4.0 INFORMATION, DISCUSSION & DECISION      LISA DAVISON**

<b>DISCUSSION</b>	<p>Discussion</p> <p><b>Item 4.1 - BCAN Strat Plan, NCCP update, Membership, Badminton Canada AGM, 2015 Yonex Canada Open Update:</b>  The current Strat Plan is too much of a To-Do list and needs to focus on priorities that can be achieved. The NCCP update the Competition Introduction section is ready to roll-out. The membership fee proposal was discussed on managing memberships outside of competitions. There is a potential for saving \$20-25,000 per year.</p> <p>Lisa will attend the June 11-14th, 2015 event. Penny’s attendance will need to be evaluated based on cost benefit. There was discussion about proxy votes being carried by Executive Directors. By-law 3.11 of Badminton Canada outlines the voting delegates. Lisa will draw Badminton Canada’s attention to that part by-law.</p> <p>For the 2015 Yonex Canada Open there will be professional development opportunities such as Shuttle Time workshops, Coaching Summit, Girls in Sports, Locker training. There are no details yet but there has been a verbal update.</p> <p><b>Item 4.2 -BCAN Competition Committee:</b> Al Mawani called Penny for comments regarding the age group changes that aligned with the Badminton World Federation. A disadvantage is not having one full year in one age group. Further research is needed. Badminton BC was not invited to participate in a review of the Canada Winter Games. Citizenship criteria may need to be reviewed and it is going to a sub-committee for review. Having U15 athletes included is not a good fit because of the LTAD program implications, the athletes are too young at this age group to be chasing points traveling to other provinces. Badminton BC is the only one so far raising this concern.</p> <p><b>Item 4.3 - BCAN BC Elite Series Bid Process:</b> There are two expressions of interest to host the event. There a Bid review committee is needed. Raymond and Norm volunteered to participate, as well as, Michelle Collins and Mike Fox.</p> <p><b>Item 4.4 - Badminton BC Top 4 Strategies:</b> After a vote by the BOD through email responses, the priorities were highlights as:  Sport Participation Action <ul style="list-style-type: none"> <li>Step 1 (Research options to revise current membership structure,),</li> <li>Step 2 (Adopt revised membership structure)</li> <li>Step 4 (Conduct Needs Assessment collaborating with existing programs and membership), and,</li> </ul> Competition and Hosting <ul style="list-style-type: none"> <li>Step 4 (Develop policy regarding Partnership and Legacy plans for Provincial circuit, National Events, International events)</li> </ul> </p>	
	<ul style="list-style-type: none"> <li><b>MOTION:</b></li> </ul>	
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li></li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Penny will find out why Al and Toby were not at the BCAN Competition Committee meeting.	Penny Gardner	May 13, 2015
Review bid prop Review bid proposals for the BCAN BC Elite Series Bid Process	Raymond and Norm	April 8, 2015

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>There was no new business</li> </ul>	
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li></li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

7:46 – 7:48 P.M. 6.0 BOARD DEVELOPMENT

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>As this was an extraordinary meeting, board development was tabled.</li> </ul>	
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li></li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Review document	Board	No deadline

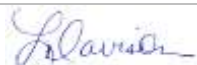
7:48 – 8:20 P.M. 7.0 IN CAMERA

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>items were discussed with the Executive Director present</li> </ul>	
<b>CONCLUSIONS</b>	In-camera session completed	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

8:20 P.M. ADJOURNMENT

<b>DISCUSSION</b>	Meeting was adjourned at 8:22 p.m.	
<b>SUMMARY OF ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Meeting minutes to be reviewed and updated with friendly amendments before posting	Norm Parry, Penny Gardner	May 13, 2015
Post and circulate as directed	Tegan Verheul	May 13, 2015

Next meeting is re-scheduled to **Wednesday, May 13, 2015** at **6:30 p.m. PDT** by conference call

<b>MINUTES SUBMITTED</b>	Norm Parry, Secretary
<b>MINUTES REVIEWED</b>	Lisa Davison, President
<b>APPROVED BY BOARD</b>	May 13, 2015
<b>PRESIDENT</b>	
<b>SECRETARY</b>	