



ANNUAL GENERAL MEETING
Friday, September 12, 2014
Vancouver Racquets Club - Vancouver

Present: Voting Members (6)

Ayaz Amlani (Member-at-Large), Lisa Davison (President), Richard Jordan (Secretary), Dawn McGuire-Reeves (Vice-President), Norm Parry (Member-at-Large), Gary Yick (Treasurer)

Regrets:

None

Delegates and Staff: (10)

Phyllis Chan (delegate), Alexandra Emlyn (delegate), Penny Gardner (staff), Monica Glaboff (staff), Calvin Holoboff (delegate), Bobby Milroy (delegate), Ram Nayyar (delegate), Toby Ng (delegate), Frank Price (delegate), Abdul Shaikh (delegate), Raymond Wong (delegate)

1. Welcome, Call to Order & Regrets

The meeting was called to order by President Lisa Davison at 7:06pm. Lisa welcomed guests and speakers to the meeting.

2. Reading of the Meeting Notice

Reading of the official Notice of the 2014 Annual General Meeting was conducted by Richard Jordan, Secretary.

3. Roll Call

The roll call of voting members was conducted by Lisa Davison, President. Quorum was established.

4. Approval of the Agenda

Motion: *That the 2014 Annual General Meeting Agenda be approved as presented.*

Moved: Toby Ng

Seconded: Abdul Shaikh

CARRIED

5. Approval of the Minutes from the 2013 Annual General Meeting

Motion: *To approve the Minutes of the 2013 Annual General Meeting as circulated.*

Moved: Bobby Milroy

Seconded: Toby Ng

CARRIED

6. Business Arising from the Previous Meeting

None

7. Presentation of Reports

- President's Report – Lisa Davison
 - Penny Gardner, new Executive Director introduced the Board to individual reporting of goals and challenges

- Worked hard to achieve objectives in 2013
- Goals and accomplishments
 - communication policy established, created social media presence and tournament presence
- Hired PR person and assessed organizational needs
- Finalized organizational chart
- Challenges
 - Interrupted action in implementing strategic plan
 - Reporting to sponsors incomplete
 - Operational committee didn't work out as planned
 - Too many national and international tournaments for staff to handle
 - Lack of expertise and time by Board
- Organizational Issues
 - Executive Director review not completed
- Recognition to
 - Thushan for all his hard work on the tournaments
 - Tegan for working on all PR related matters
 - Catalino, for working long hours to maintain the books
 - ViaSport, our main funding source, for their patience
 - Joe Morissette, Ram Nayyar and John Russell for all their hard work on the age eligibility issue
 - Codie Hindle for working on the Yonex Canada Open
 - City of Vancouver and City of Richmond for hosting support

7.2 Vice President Report – Dawn McGuire Reeves

- Goals and Accomplishments
 - Board began implementing the strategic plan but haven't completed it yet
 - Main role for Dawn is to work with Executive Director on a professional plan
 - Represented Badminton BC at Badminton Canada AGM
 - Assisted with hiring event manager and Executive Director
- Challenges
 - Staff turnover was the biggest challenge
- Recognition to
 - Thanks to Lisa for her tireless work
 - Tegan was a goldmine who went above and beyond

7.3 Secretary – Richard Jordan

- Tried to get back into the sport and get a better understanding of the roles and responsibilities of Badminton BC
- Stepping down at this time
- Thanks to a very positive Board
- Challenges
 - Problems around understanding, most people work in silos

7.4 Member at Large – Ayaz Amlani

- It has been a trying year but everyone stepped up

- If we can make it through this year, we can make it through any year

7.5 Member at Large – Norm Parry

- Part of Badminton BC for 10-15 years
- Represent recreational clubs
- Goals and Accomplishments
 - Having a strategic plan
- Happy to be part of the organization
- Extending duties as Board member for one more year

7.6 Treasurer – Gary Yick

- Goals and Accomplishments
 - Got functioning plan
 - Normal audit report of non-profit
- Challenges
 - Communicating proper reporting
 - Focus on getting processes in place
- Thank you to Lisa for stepping in as Acting Executive Director

8. Auditors Report and Financial Statements

- Treasurer, Gary Yick reviewed the auditor’s report.
- Received a normal report
- As of May 31, 2014 still had \$100,000 in terms of deposit
- Set up for funding national and international tournaments
- Statement of operation: governing grants and revenue were higher than previous year because of Yonex Canada in 2013 and other tournaments.
- Expenditures under program saw significant increase
- Tournaments this year didn’t generate as much revenue as needed, resulting in a deficit of \$22,000
- Most of the loss was covered by the surplus from the previous year
- Allocation of salary and benefits went up by \$40-50,000 because of new part-time technical coach and new marketing contract

Motion: *That Badminton BC audited financial statements for the year ended March 31, 2013 be accepted*

Moved: Bobby Milroy

Seconded: Alex Emlyn

CARRIED

9. Appointment of Auditors

Motion: *To appoint Hay & Watson as the auditors for Badminton BC for the 2014-15 fiscal year*

Moved: Abdul Shaikh

Seconded: Raymond Wong

CARRIED

10. Approval of 2014-2015 Operating Budget

- Drop in revenue last year because no other major tournaments except for Yonex Canada Open
- Yonex Open ended up in a loss of \$89,000
- Lost funding support because contacted them too late
- Didn’t advertise as much as needed

- Increase in administration costs, Executive Director and Public Relations person
- Executive Director has been directed by the Board to approach Badminton Canada about recuperating some of the loss

Motion: *To accept the operating budget for the 2015-16 fiscal year as presented*

Moved: Alex Emlyn

Seconded: Bobby Milroy

CARRIED

11. Resolutions of the Board

Motion: *That any resolutions brought forward by the Board be ratified*

Moved: Frank Price

Seconded: Abdul Shaikh

CARRIED

12. Election of Directors

- Process of nomination held according to by-laws
- Nomination Committee Chaired by Bobby Milroy
- Received 4 nominations for 3 spots
- Ballots were available both on-line and by regular mail
- Results adjudicated by Abdul Shaikh
- Nominees were: Alex Emlyn, Dawn McGuire-Reeves, Henry Wong and Raymond Wong
- Elected directors are: Alex Emlyn, Dawn McGuire-Reeves and Raymond Wong
- 2014-15 Board Members are: Ayaz Amlani, Alex Emlyn, Lisa Davison, Dawn McGuire-Reeves, Norm Parry and Raymond Wong

13. New Business

- Welcome to new members
- Good luck to Team BC coaches
- Next AGM is scheduled for 3rd weekend in September in Metro Vancouver
- Nanaimo is hosting first big tournament
- Abdul is coaching players for the Canada Winter Games and Phyllis is the Manager. Everyone is invited to come to the Trials and meet the athletes

13.1 Questions and Comments from the Floor

Q. Venues and volunteers at the Yonex Canada Open were fantastic, but why didn't Badminton BC distribute tickets to juniors and have the accompanying adult pay for a full price ticket to draw in more audience

A. There was a draw for each club to win tickets but it wasn't all that successful. Groups had been provided with tickets

Q. Congratulations to Badminton BC for working so hard. Can reducing the cost of the tickets increase the number of people attending?

A. Need Badminton Canada involved as well

Many people didn't want to drive to UBC, it was better attended when it was held at the Richmond Oval

- Annual report is missing acknowledgement of Master's category. This needs to be fixed. It takes a lot to run a tournament; it was like a full-time job for the organizers. Need to have the balance sheets reflect the effort and be careful in the future of committing to those types of events.

- Rules changed two years ago so that provincial organizations were in charge of the national tournaments.
- Requirements and scope need to be better identified. Need a hosting manual 12-18 months prior to hosting an event
- Bid documents for 2015-16 and 2016-17 are due in October. Should have a host club bid rather than having the provincial organization do it
- In previous years, there hasn't been enough manpower to properly host an international tournament
- Certain years are more profitable than others because they are higher priority games
- Goals of hosting should be more transparent. Is it to make money or for the accolades?

14. Adjournment

Motion: *To adjourn the 2013 Annual General Meeting at 8:06 p.m.*

Moved: Alex Emlyn

Seconded: Abdul Shaikh

CARRIED

TOWN HALL

Age Category Changes & the New NCCP Program

- Presentation by Ram Nayyar, Badminton Canada
- New age eligibility changes put out by Badminton Canada
- Changes to the age groups are now U13, U15, U17 and U19
- Players need to be at that particular age group for the entire calendar year to play in that category
 - Therefore, players are in the same group until January 01
- Every 2 years, mid season, players will category up
- Changes to eligibility makes tournament rules more compliant with international standards.
- Changes are actually easier to follow since every year players will automatically move up
- Also talked about para badminton

Insurance – Myths and Truths - Philip Webb, Johnston Meier Insurance

- Tort Law
 - Law states that you have a duty to ensure your fellow man is free from harm
- Occupier's Act states that as the owner you have a duty of care to ensure people on the premises are free from harm
 - If someone suffers an injury on the premises, they have a right to sue
- Commercial general liability covers you for bodily injuries
 - Waiver signed by someone under the age of 16 isn't legally binding
 - \$5 million coverage
 - Pays for all legal costs above the \$5million
- To prevent potential lawsuits, prior to tournament, before training even begins, ensure the courts are swept and this process is documented
- Director's liability: Board members can be held personally liable. Board is accountable to the position they hold
 - \$1 million occurrence and aggregate limited. Includes legal costs
- Sport accident coverage: no fault coverage so don't have to establish proof or negligence.

- Downside is not a lot of money, just a tool for risk management
- Not meant to be a secondary health care plan
- Based on 2,000 members, \$5 million coverage costs about \$1,900 which works out to \$1.65/member
- Directors' liability should be increased
- From risk management perspective, when sanctioning tournaments, ensure the organizers keeps the floors swept, keep a good separation between participants and audience
- If member numbers increase, would the cost of insurance go up?
 - There is flexibility in costs, more members means more buying power
- Best practices for risk management are looking at the floors and waivers.
- To sell this to the members, it can be said that Badminton BC is very solid and they're getting excellent value for the money. Insurance covers Badminton BC, affiliated clubs, members and directors

Pathways – Club and School Program - Dawn McGuire-Reeves

- For both recreational and elite players
- Developed this fall with testing in winter 2015, full release in 2016-17
- Largest source of funding from Sports Canada
- Pathways program is a coaching tool
- Badminton Canada identified key skills
- Checkclick allows coach to track players progress
- Very portable
- Will receive certificate of completion and badge saying completed Pathways
- Long Term Development Framework
- Based on maturity rather than chronological
- Follows LTPD model
- Ensure athletes develop full potential
- Pathways 1—7 make up the core levels
- All of this is in draft format so far

Eligibility Criteria for Provincial and National Championships & Tournament Hosting Guidelines - Lisa Davison

- Spoke to Competitions Committee and it is going back to the table
- Was talked about back in 2012/13
- Communication is important in implementation process
- PSOs are able to develop their own eligibility criteria
- Lots of good feedback and will put it back on the agenda

Call for Engagement - Penny Gardner

- Honour and pleasure to work for you
- Strategic plan was key for joining Badminton BC
- Member based organization, influenced from bottom up
- Need people to engage at committee and task force level