

# BADMINTON BC



*“Leading BC to excellence and British Columbians to be active for life”*

## BOARD MEETING

**DATE** Tuesday, June 24th, 2014 7:00 pm

**LOCATION** Teleconference

### ATTENDEES:

- Ayaz Amlani
- Lisa Davison
- Richard Jordan
- Dawn McGuire-Reeves (Chair)
- Gary Yick
  
- *Regrets*
  - *Norm Parry*

### 1. Welcome

- Call to Order at 7:00 pm
- Adoption of Agenda
  - **MOTION:** “To adopt the agenda and call for other business”
    - Moved by Richard
    - Seconded by Gary
    - **CARRIED**

### 2. Note Any Disclosure/Conflict Of Interest

- None noted.

### 3. Minutes Of Previous Meetings

- **MOTION:** “To adopt the minutes of the board meetings dated 21st of May”
  - Moved by Dawn
  - Seconded by Lisa
  - **CARRIED**

### 4. President's Remarks

- Nominations - Dawn and Bobby meeting the following week.
  - Form posted to shared drive.
  - Board accepted format; dates to be updated based on new timeline.
- Schedule of actions required through to AGM posted on shared drive.

- Executive Director still on medical leave. Review pending.
- Canada Open
  - Planning is on track and all logistics in place.
  - Lighting more expensive than expected.
  - Grant from Hosting BC is pending a decision.
  - Focusing on communication now with players and officials.
  - Practice starts on Saturday 28th.
  - Core team of 20 plus over 200 volunteers.
  - \$15,000 grant received from City of Vancouver.
- Lisa left during following motion.
  - **MOTION:** "To recognize that Lisa has been covering Executive Director role in Executive Director's absence and will do so until a full return of an Executive Director and that Lisa will be compensated at an the equivalent rate for the position."
    - Moved by Richard
    - Seconded by Gary
    - **CARRIED**

#### 5. *Contracts*

- Technical Director's contract ended May 31st; Board recommended renewing for one month.
- PR and Marketing contract ends September 1st.
- Board agreed to extend Temp office assistant until end of following week.
- Ken Thiesen has left Badminton BC after 6 years with the organization to pursue other career options and the Board wishes him continued success.

#### 6. *2014/2015 Budget Review*

- Gary waiting for additional information before review can start. Time is getting critical, see timelines above.

#### 7. *Treasurer's Report*

- Gary waiting for additional information before review can start. This is related to Executive Director's absence.

#### 8. *Competitions Update*

- Eligibility is being heavily discussed in committee.

#### 9. *Policies and Procedures*

- Nothing to report.

#### 10. *Correspondence*

- BC Winter Games
  - We have been approved as a sport in 2016 Penticton.

#### 11. *Badminton Canada AGM Update*

- Vice President, who attended, has made their notes available on the shared drive.

#### 12. *Per Diem, Credit Card, Office Location*

- Board had discussion on best practices on expenses.
- Wait for new Executive Director for talk on organization Credit Card.
- Acting Executive Director to provide information of new office location options.

*13. Executive Director Search Update*

- Review on candidates has been provided.
- Hiring Agent will proceed with reference checks.

*14. Strategic Plan*

- It is recommend that a thorough review take place once new Executive Director is in place.
- Board realizes that delays have occurred due to current situation.

*15. AGM*

- Friday, September 12th Location VRC 6:30PM meet greet, 7:00pm start.
- Board meeting location to be determined.

*16. Performance Review - Staff*

- Executive Director review on hold due to medical leave.

*17. Next Meeting Date*

- Tuesday, August 19th, 2014 7:00 PM.

*18. New Business*

- None

*Meeting adjourned at 8:15 pm.*